

# Wesmor Public High School: COVID Response Plan

Revised 08-26-2021



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***NOTE: This Plan will evolve based on guidance from the Chief Medical Health Officer, the Local Medical Health Officer, the Ministries of Health and Education, and Saskatchewan Rivers Public School Divisions***

## Introduction

**Wesmor Public High School staff** will continue to focus on maintaining our relationships with students and families while providing engaging educational experiences for our students. We know that we are still living with Covid and that means we will have some extra precautions in our school, but some things will be more like they were prior to the pandemic. The intent of this plan is to outline how we may achieve our goal of education excellence, as well as, to provide reassurance that Wesmor will be a safe learning community focused on making meaningful connections with our students, families and community. This plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to parents and made available on the school's website.

### **Below is an outline of the guidelines for protocols in place for the safe return of students to Wesmor Public High School;**

1. Students are expected to participate in classroom-based learning.
2. WPHS has a contingency plan to transition to remote learning if it becomes necessary to suspend in-person learning in a particular classroom, school or across the division.
  - a. All students will be expected to engage in ongoing learning and outcome achievement.
  - b. Teachers will deliver the Saskatchewan Curriculum during periods of remote learning.
  - c. WPHS will use the Google Suite (Google Classroom, Google Meet, etc.) to support remote learning.
  - d. Multiple modes of delivery (i.e. online, paper, etc.) will be implemented to meet the learning needs of students as necessary.
4. Caretaking staff will continue to provide cleaning and sanitation.
5. All staff and students will follow hand sanitization protocols and other protective hygiene practices.
6. Wesmor will maintain procedures to minimize physical contact between individuals throughout the day. Strategies may include managing student movement in hallways, lunch will be eaten in classrooms, and keeping classrooms of students separate unless a mixing of students is necessary for instructional purposes.
7. Staff and students will minimize unnecessary sharing of materials and equipment.
8. Visitors and guests will be required to wear masks and must sign in at the office.
9. All staff and students are required to wear masks in indoor spaces to begin the school year (see Appendix A).
10. All staff and students will continue to; practice hand hygiene expectations, physical distance when possible and stay home if not feeling well.

The Saskatchewan government and Public Health Agency of Canada continue to emphasize that the most effective public health prevention practice for individuals is vaccination. For more information on vaccines and to book an appointment, please visit [Saskatchewan's COVID-19 Vaccine](#)

**Details on the school's processes and procedures are provided in each of the following sections:**

1. Social-Emotional Supports for Students and Families
2. Students Supports and Safety
3. Staff Supports and Safety
4. Curriculum and Instruction
5. Supporting Students with Intensive Needs
6. Extracurricular activities
7. Access to School Facilities and External Services
8. Caretaking & Maintenance
9. Transportation
10. Parent Engagement & Support
11. Appendixes - additional information

**1. Social-Emotional Supports for Students and Families**

- a. Relationships are the foundation of education and the key to student learning and engagement at Wesmor. Our focus will be to make meaningful connections with students during the initial weeks of school in an effort to reassure students and determine social-emotional needs.
  - i. **Staff will be contacting all students prior to our in-person BLOCK 1 Student-led-conferences on October 7, 2021 between 5:30 and 7:30.**
  - ii. Regular attendance in school supports students' growth academically, but may also have a positive impact on students' emotional and mental health. We are here to help, especially during these uncertain times.
- b. There are many social-emotional supports available to students at Wesmor. Students and families can contact any staff member to help them to connect with these supports or reach out directly to;
  - Guidance Counselors - Ms Vancoughnett
  - SK Health Addictions/Mental Health counselor - Ms LaChance
  - School Mentors - Mr Crain and Ms Haydukewich
  - Educational Support Teacher - Ms Fine
  - Staff Certified in Applied Suicide Intervention - Ms Fines, Ms G Sinoski, Ms. P Sinoski
- c. Teachers are guided to address social-emotional needs through:
  - i. Following Their Voices - relational and cultural responsive classroom practices.
  - ii. Trauma-informed teaching
  - iii. Mental Health Literacy

## 2. Student Supports & Safety

- a. Students with [COVID-19 symptoms](#) are to remain home.

### b. **Registration Process for ALL students**

Be sure to practice hand hygiene, physically distance when possible, and wear a health approved mask in all areas of the school.

#### **On Thursday September 2, 2021 -**

- Students will pick up their timetables outside in front of school. Tables will be labeled alphabetically. Then, students will go directly to their assigned morning classroom.
- Students who do not have timetables will go to the gym to complete a registration form and wait to have an intake interview with administration. Students may be accompanied by one caregiver only.
- Students will meet with our guidance counselor &/ EST in the gym to complete their grad plan/timetable and then proceed to class.

#### **On September 3 - 11, 2021 -**

- Students will pick up their timetables in the front entrance. Then, students will pick up breakfast snacks and go directly to their assigned morning classroom.
- Students who do not have timetables will complete the registration form in the KIOSK and then go to the office for an intake interview with administration. Students may be accompanied by one caregiver only.
- Then, students will meet with our guidance counselor &/ EST in their offices to complete their grad plan/timetable and then proceed to class.

**After September 11, 2021 NEW students will register in the main office.**

### c. **Safety Procedures & Expectations**

- i. Hand hygiene expectations
  - Students will sanitize hands when they enter the building, when they enter the classroom and when leaving the classroom.
- ii. Physical distancing will be followed in hallways, library and common areas.
- iii. Safety reminders:
  - water fountains have been disabled except for the bottle fill stations. Please bring your own personal water bottle.
- iv. Masks for all students are required as per Saskatchewan Rivers Public School Division Return to School Plan. (Refer Appendix A) Parents/guardians wishing to provide their children with cloth masks to wear at school, are encouraged to do so (minimum 2 layer cloth mask recommended).
- v. It is recommended and best practice for each student to have their own resources, but with appropriate hand hygiene resources can be shared when required.
- vi. Students will be required to disinfect library tables, tech devices, and other high touch areas and equipment before and after use.

- vii. Entrance plans for students at the start of the day
  - ENYR students will be dropped off at the back north/west door.
  - Life Skills and Transitions 9 students will be dropped off at the back north door and proceed directly to their classrooms.
  - Students will maintain physical distance when entering the front door and go directly to their classroom after picking up their breakfast snack in the KIOSK.
- viii. Departure plan at end of day
  - ENYR, Life Skills and Transitions students will be picked up at rear north/west entrance
  - Students will exit the doors closest to their classrooms unless being picked up at the front doors or side doors by busses &/ private vehicles.
- ix. Lunch 45 minute Break
  - Students who are not eating their lunch at school will be dismissed at 11:45, and will return to school no earlier than 12:00pm and no later than 12:30pm.
  - Those students staying at school will eat lunch in their morning classrooms.
  - Students will sanitize their desks before and after they eat.
  - After the 12:00 bell students will:
    - be encouraged to spend noon hours outside in the south field.
    - participate in gym activities or other extracurricular activities
    - enjoy hanging out with peers in the library, KIOSK, library, computer lab &/ hallways.
  - Students that go home for lunch can do so but will leave at 11:45 and return at 12:30.
- x. Breakfast and lunch program will begin September 3.
  - Breakfast can be picked up in KIOSK from 8:30 to Bell at 8:55 and eaten in the classroom only.
  - Students will order lunches in the classroom and orders will be delivered by 11:45 to the classroom..
- xi. Limit bringing personal belongings to school. Lockers will not be assigned to students in Block 1.
  - Materials brought from home by students should be limited to essentials for school (examples may include but are not limited to: backpacks, lunch kits, outdoor clothing, learning resources as required by the teacher)
  - It is recommended that students will not share resources brought from home with other students.
- d. Students displaying COVID-19 related symptoms at school will be required to be picked up by parents or caregivers.

### **3. Staff Support & Safety**

- a. Practice proper hand hygiene practices. Each time staff enters and exits a classroom, it is expected that hand sanitizer will be used to sanitize hands.
- b. Staff are expected to keep workspaces and classrooms clean and free from clutter.
- c. Staff are aware of Social-emotional supports outlined in the SRSPD COVID response plan.

### **4. Curriculum and Instruction**

- a. Wesmor will continue to follow the Block system and continue to ensure students are staying in the same cohorts to eliminate contact with others unless a mixing of students is necessary for instructional purposes. .
- b. All students are encouraged to participate in classroom based learning. Full Saskatchewan Curriculum will be delivered. Students will be expected to engage in ongoing learning in classrooms, and in the event we are directed to suspend classes and start remote learning.
- c. Short-term Absence Supports
  - i. In the event that a student will be absent from school for a determined, short, period of time, the school team and parents shall collaborate to support the student's continued growth in all subject areas during the absence in anticipation of the student's return to the classroom.
  - ii. In the event that a school's accommodation plan for a student determines that remote learning best aligns with the student's needs, the school team, division personnel and parents shall collaborate to implement a remote learning plan that ensures continued focus on the achievement of outcomes as identified in the student's Inclusion and Intervention Plan.
- d. Parents/caregivers can be assured that teachers will be assessing students in order to determine a starting point for instruction. This will guide teachers when making decisions about how much review of the previous years or prerequisite curriculum is required before introducing new curriculum outcomes.
- e. Wesmor staff will continue to use Google Classroom as a tool to support in-class learning which will allow for smooth transition to remote learning if mandated by health authorities or SRPSD.

### **5. Supporting Students with Intensive Needs**

- a. Additional support from the school team and the division's Intensive Supports team will continue to be available to respond to student needs.
- b. Contact Ms Fines to share concerns regarding your students' needs and accessing additional support.
- c. Ms Fines or classroom teachers will contact parents and caregivers to review existing student safety plans
- d. The accommodation process for students who cannot safely attend school for medical reasons are;

- i. Remote learning may be considered for students whose medical restrictions make it unsafe for them to attend classes in the school setting. Contact the principal to discuss the accommodation process and determine next steps.
- ii. It may not be possible to support all students with intensive needs in person due to health and safety guidelines or with remote learning due to the nature of the student's educational program. In such cases [AP 154 - Temporary Exclusion of Students for Safety or Medical Reasons](#) shall be followed.

## **6. Extracurricular activities**

- a. Extracurricular programming may only occur with SRPSD schools when authorized by the School Division and in accordance with SRPSD's Extracurricular COVID Response Plan refer <https://www.srsd119.ca>
- b. Extracurricular programming may be restricted at any time in accordance with Health Authority guidance.
- c. Watch for student announcements to become involved in the many clubs and sports that will be offered at WMPHS this year. Participation by school, staff, and students is voluntary

## **7. External Services - Access to School Facilities**

- a. Wesmor Community High School Teen Facility Daycare
  - i. Daycare parents will enter and leave daycare through the north school entrance.
  - ii. Daycare parents will comply with PPE requirements outlined in section 2 of plan
  - iii Daycare workers will limit any contact with Wesmor students
- b. Parents, caregivers and visitors will be **required** to wear masks during school hours and during school events and **sign in at the office**.

## **Caretaking & Maintenance**

Caretaking staff has been supplied with cleaning and disinfecting products that are Health Canada approved and will implement a daily routine to ensure that all high touch areas are disinfected regularly.

## **8. Transportation**

- a. We encourage parents to support their children in walking, biking or providing other transportation to school whenever possible. Alternatives to using the bus service can help minimize exposure to viruses and increase student health and fitness.
- b. If you intend to ride the city bus you must register online at <https://www3.srsd119.ca/busgarage/transport/request.php> There is a school bus for all Wesmor students living in the city. See appendix B for route which includes pickup times, and bus stop locations. locations..
- c. Students are required to wear masks during bus transportation and sit in assigned seating seats. Bus drivers will create and enforce seating plans.

## 9. Parent Engagement & Support

- a. Parents/guardians are asked to call the school if they have any questions or concerns.
- b. Parents/guardians are also asked to call the school if they would like to meet with a teacher or administrator to schedule a time.
- c. Wesmor will be communicating any information or updates through our webpage, school messenger, student gmail accounts, parent/ caregiver email accounts and through our social media platforms.
- d. For Local supports in Prince Albert please visit <https://www.pauic.com/>
- e. Parents and community members interested in becoming a member of our **School Community Council, please contact Ms Sinoski**. Watch for details around our annual general meeting in Block 1.

# Mask Requirements and other COVID Protocols

Effective August 30 until further notice

Wesmor Public High School values the education of every student and we continue to consider the safety and well-being of all students and staff.

Outlined below are some items for consideration and clarification regarding the mask use requirements for the 2021-22 school year.

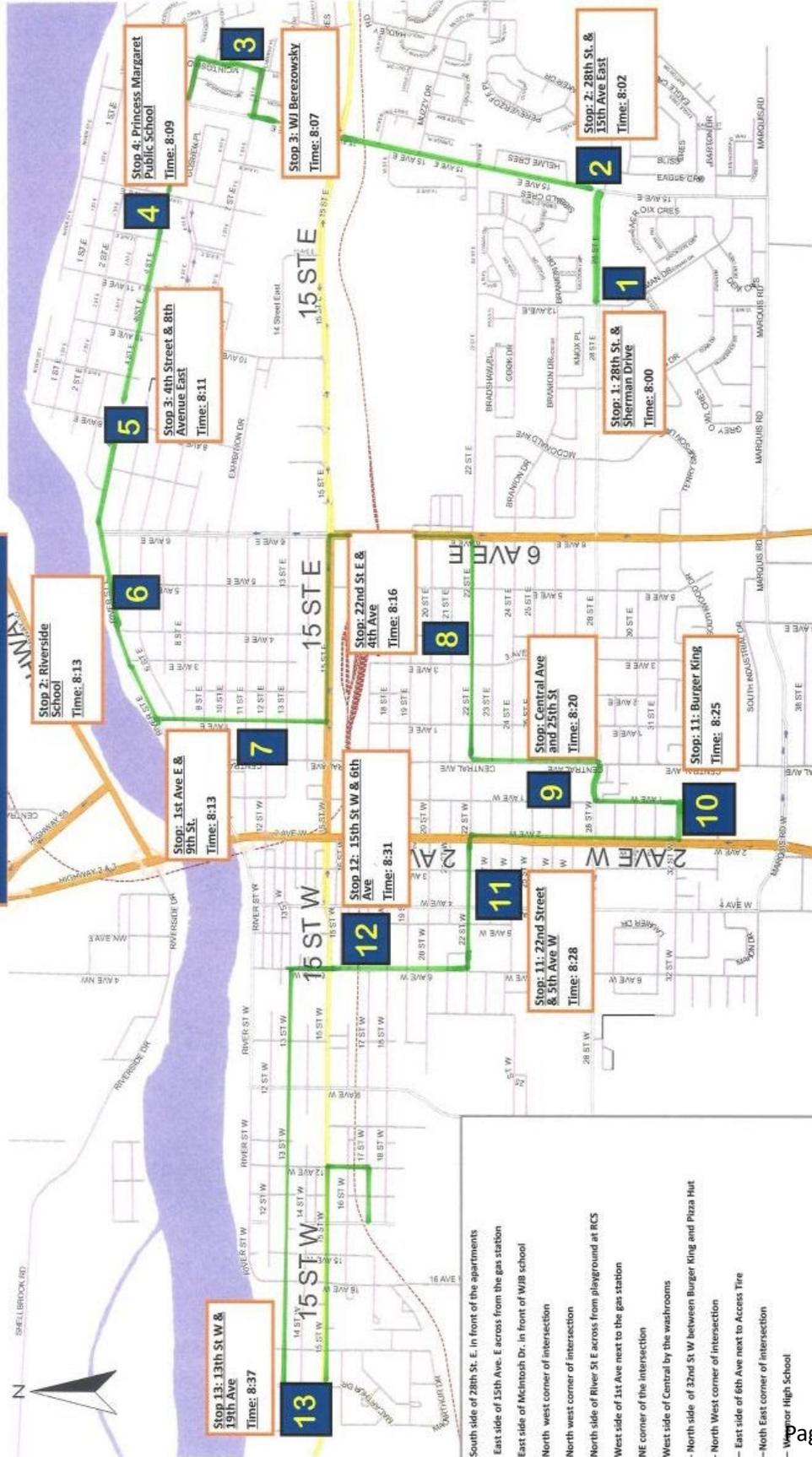
- a. Masks will be **required** for all staff, students, visitors and guests while indoors at school during school hours and school activities.
- b. Masks will be **required** for all staff and students during bus and other student transportation.
- c. Masks will **not be required** while consuming food or beverage
- d. Masks will **not be required** outdoors.
- e. Masks will be **required** on out-of-school curricular learning experiences unless outdoors
- f. Masks will **not be required** by staff on non-instructional days.
- g. Masks will **not be required** while an individual is in an enclosed setting and is alone.
- h. Follow the masking requirements for extracurricular events as outlined in the extracurricular plan Appendix.
- i. Staff and students wishing to provide their own health approved non-medical masks or face shields, are encouraged to do so. SRPSD will provide masks as required at the school. Health Canada recommends that non-medical face masks or face coverings should:
  - i. allow for easy breathing;
  - ii. fit securely to the head with ties or ear loops;
  - iii. maintain their shape after washing and drying;
  - iv. be changed as soon as possible if damp or dirty;
  - v. be comfortable and not require frequent adjustment;
  - vi. be made of at least 2 layers of tightly woven material fabric (such as cotton or linen).
  - vii. be large enough to completely and comfortably cover the nose and mouth without gaping. .

<https://www.canada.ca/en/public-health/services/video/covid-19-wearer-non-medical-mask-face-covering-properly.html>

**Please note-** At any time Wesmor Public High School and SRPSD may adjust masking requirements based on guidance from the SHA.

# Wesmor Bus Route

Effective December 1, 2020



- Stop 1 - South side of 28th St. E. in front of the apartments
- Stop 2 - East side of 15th Ave. E across from the gas station
- Stop 3 - East side of McIntosh Dr. in front of WJB school
- Stop 4 - North west corner of intersection
- Stop 5 - North west corner of intersection
- Stop 6 - North side of River St E across from playground at RCS
- Stop 7 - West side of 1st Ave next to the gas station
- Stop 8 - NE corner of the intersection
- Stop 9 - West side of Central by the washrooms
- Stop 10 - North side of 32nd St W between Burger King and Pizza Hut
- Stop 11 - North West corner of intersection
- Stop 12 - East side of 6th Ave next to Access Tire
- Stop 13 - North East corner of intersection
- Stop 14 - Wesmor High School