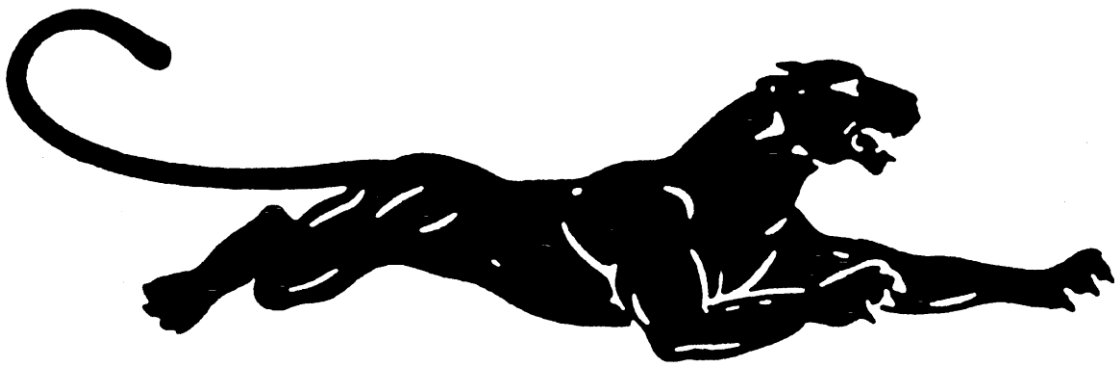


***WESMOR
PUBLIC HIGH SCHOOL***

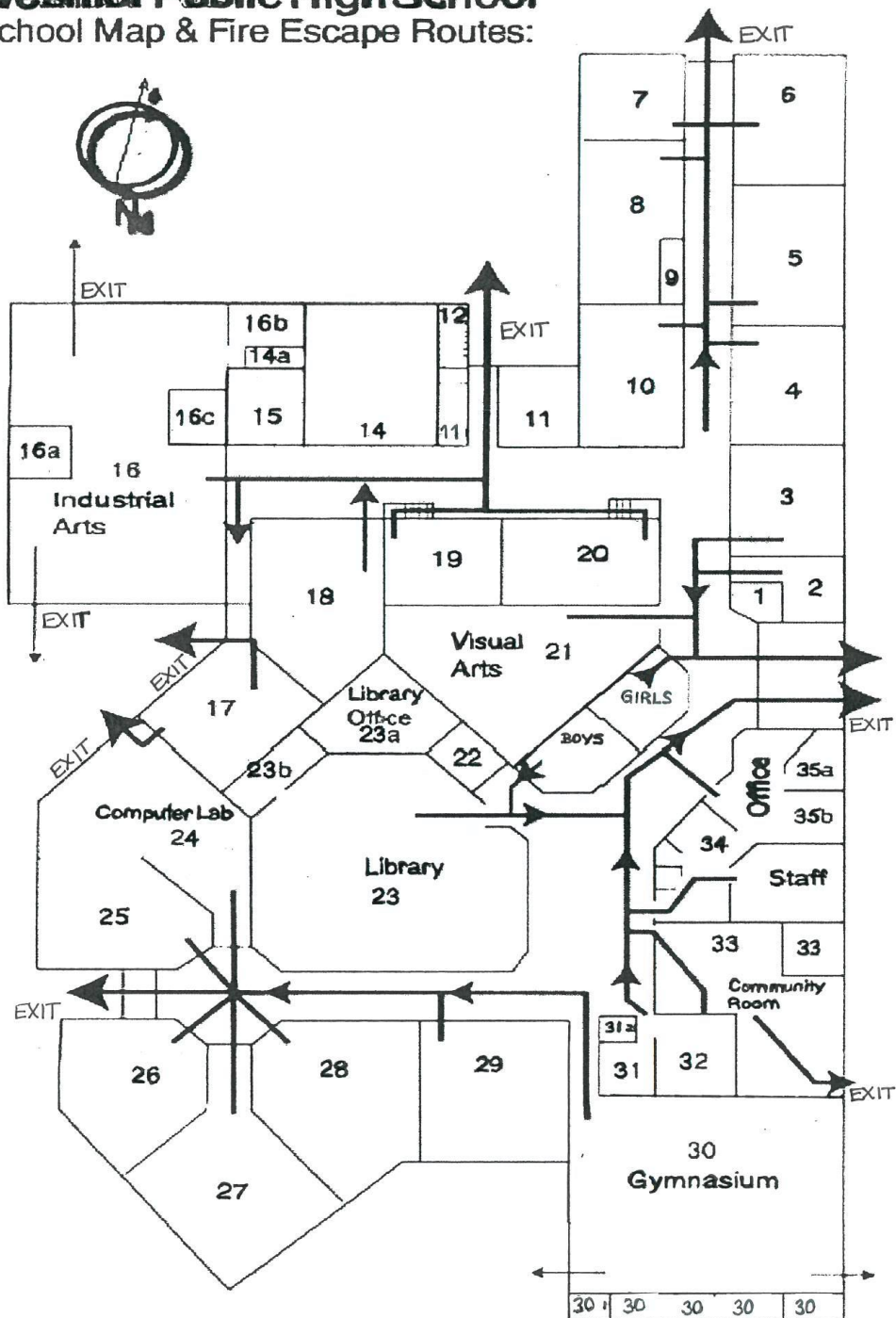
***STUDENT
HANDBOOK***



2021-2022

Wesmar Public High School

School Map & Fire Escape Routes:





WELCOME TO YOUR HIGH SCHOOL

Wesmor Public High School staff will continue to focus on maintaining our relationships with students and families while providing engaging educational experiences. We know that we are still living with Covid and that means we will have some extra precautions in our school, but some things will be more like they were prior to the pandemic. Our handbook and WMPHS COVID response plan located on the website provides an outline how we may achieve our goal of education excellence, as well as, to provide reassurance that Wesmor will be a safe learning community focused on making meaningful connections with our students, families and community. Our COVID response plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to students and made available on the school's website.

Have a great school year and remember the staff is eager and excited to help you make your high school experience a good one.

Ms. Gina Sinoski, Principal
Mr. Kim Jones, Vice- Principal

Our School Mission

The mission of Wesmor is to be a caring, respectful community of learners that provides opportunities for the personal and academic success of its members.

Our Vision Statement

The Vision of Wesmor is to provide a framework for students to be confident, responsible, engaged, and productive members of society possessing the knowledge and skills to make real choices for their future.

Following Their Voices

We are one of the first Saskatchewan Schools chosen as a Following Their Voices School. As a Following Their Voices school our vision is to provide education that promotes accelerated learning for students, where learning is joyful, culture is affirmed and students are given real choices for their future.

Safety Procedures & Expectation

Be sure to practice hand hygiene, physically distance when possible, and wear a health approved mask in all areas of the school.

1. Hand hygiene expectations- Students will sanitize hands when they enter the building, when they enter the classroom and when leaving the classroom.
2. Physical distancing will be followed in hallways, library and common areas.
3. Water fountains have been disabled except for the bottle fill stations. Please bring your own personal water bottle.
4. Masks must be worn in all areas of the school – refer Appendix A of the WMPHS COVID Response plan on our website for details.
5. It is recommended and best practice for each student to have their own resources, but with appropriate hand hygiene resources can be shared when required.
6. Students will be required to disinfect library tables, tech devices, and other high touch areas and equipment before and after use.
7. Entrance plans for students at the start of the day
 - ENYR students will be dropped off at the back north/west door.
 - Life Skills and Transitions 9 students will be dropped off at the back north door and proceed directly to their classrooms.
 - Students will maintain physical distance when entering the front door and go directly to their classroom after picking up their breakfast snack in the KIOSK.
8. Departure plan at end of day
 - ENYR, Life Skills and Transitions students will be picked up at rear north/west entrance
 - Students will exit the doors closest to their classrooms unless being picked up at the front doors or side doors by busses &/ private vehicles.
9. Breaks - AM 10:15 - 10:25, PM 1:45 - 1:55
 - All students must leave school out the front door during breaks.
 - During breaks students must remain in front of the school. Side field, back and side parking lots are out-of-bounds.
 - Canteen is open. Students can eat at KIOSK tables, outside picnic tables and classroom only. If at KIOSK table ensure 2 meter social distancing is maintained.
10. Lunch 45 minute Break
 - Students who are not eating their lunch at school will be dismissed at 11:45, and will return to school no earlier than 12:00pm and no later than 12:30pm.
 - Those students staying at school will eat lunch in their morning classrooms.
 - Students will sanitize their desks before and after they eat.
 - After the 12:00 bell students will:
 - be encouraged to spend noon hours outside in front of school or in the south field.
 - participate in gym activities or other extracurricular activities
 - enjoy hanging out with peers in the library, KIOSK, computer lab &/ hallways.
11. Breakfast and lunch program will begin September 3.
 - Breakfast can be picked up in KIOSK from 8:30 to bell at 8:55 and eaten in the classroom only.
 - Students will order lunches in the classroom and orders will be delivered by 11:45 to the classroom.
12. Limit bringing personal belongings to school.
 - Lockers will NOT be assigned to students in Block 1.
 - Materials brought from home by students should be limited to essentials for school (examples may include but are not limited to: backpacks, lunch kits, outdoor clothing, learning resources as required by the teacher)
13. It is recommended that students will not share resources brought from home with other students.
14. Students displaying COVID-19 related symptoms will be required to be picked up by parents or caregivers.

Staff List

Acorn, Perry - Teacher	Kuppenbender, Bonnie – Ed. Associate
Arpin, Darcy - Teacher	Lytle, Michele - Secretary
Bone, Jenny – Teacher-Career/Guidance	McDonald, Terri – Ed. Associate
Bonney, David - Ed. Associate	Mourot, Jordyne - Teacher
Crain, Thomas - Mentor	Northey, Elizabeth - Teacher
Cromartie, Candice - Teacher	Philibert, Alexandra - Teacher
Daelick, Colette - Teacher	Ross, Debby – Ed. Associate
Demerais, Dale - Caretaker	Sinclair, Jennifer – Ed. Associate
Dueker, Morgan - Teacher	Sinoski, Gina - Principal
Ferchuk, Karen – Ed. Associate	Sinoski, Paige - Teacher
Fines, Jennifer – Ed. Support Teacher	Soderberg, Jeannine - Secretary
Fischer, Karen – Teacher (Wesmor/LWP)	Stewart, Kathleen - Librarian
Gilbert, Breanne – Ed Associate	Turner, Levay
Haydukewich, Megan - Mentor	Vancoughnett, Tanya - Guidance
Helgason, Patrick - Teacher	Vilness, Boyd - Caretaker
Jones, Kim – Vice-Principal	Weleski, Ronalee - Teacher
Kalika, Mike - Teacher	West-Bates, Paula - Teacher
Kennedy, Kimberly – Ed. Associate	Zultok, David – Teacher

Code of Conduct

Wesmor Public High School students and staff follow the Code of Conduct set out by the Saskatchewan Rivers Public School Division which follows the Education Act. You can refer to the Code of Conduct on the Saskatchewan Rivers Web site under Board Policy. Wesmor also has a list of student expectations that are posted in your classrooms.

Wesmor Public High School Expectations

At Wesmor Public High School we expect that people will treat each other with respect. Many people consider school to be their second home and as such everyone needs to feel safe and welcome. We practice School Based Restorative Discipline and believe most issues can be solved with meaningful and respectful discussions between people. Physical aggression is not acceptable in our school. Consequences for this type of behavior will be guided by Saskatchewan Rivers Public School Division protocols.

DAILY EXPECTATIONS for Student

One NORM . . . RESPECT

Respect all staff and students

- Be friendly and use appropriate language.
- Be kind and treat others as you would want to be treated.
- Work hard on assigned learning tasks.
- Refrain from distracting others around you.
- Cell phones are distracting and are to only be used at breaks and lunch

Respect school property

- No graffiti.
- Clean up after yourself.
- In compliance with Government Regulations there is **NO SMOKING** on school property. This regulation includes vaporisers & electronic cigarettes.
- Smoke only in designated smoking area and only during breaks and lunch.

Respect yourself

- Do your best at school and have a positive attitude.
- The school is drug and alcohol free - do not come under the influence of either.
- Wear appropriate clothing – no bandanas, offensive slogans or alcohol/drug promotion.
- **Attend regularly and be on time!** Sign in or out at the office if you are late or leaving class early.
- Refer to attendance policy.
- No loitering in hallways or kiosk area.

Cell Phone Use

Cell phones can be used as a tool for learning in the classroom. All grade 9 students will be required to place their cell phone in a cell phone storage area. For all grade 10-12 students, if cell phones become a distraction teachers will have you leave phones in cell phone storage space in classroom.

Cell phones may be used during class time with your teachers' permission only. If you choose to use your cell phone without permission from your teacher the following will occur:

1. A staff member will ask you not to use your phone.
2. If it happens again the staff member will hold the phone in the classroom until class ends.
3. If you need to be reminded for a third time, an administrator will hold your phone in the office and you may pick it up at the end of the school day.

4. If the above steps do not help remind you not to use your cell phone during class time an administrator will hold your phone at the office until a parent or guardian can pick up your phone.

Technology is great but using your cell phone for texting or talking interrupts teaching and learning for those around you. You are expected to turn your cell phone off when you enter the classroom. You are welcome to make and receive calls during breaks but not during class time because you and your classmates have important work to complete. We are expecting that each of you will follow these rules and show respect to those around you.

Cell phones are expensive; the school is not responsible for lost or stolen cell phones.

Computer Use

Before you use the school computers you will need to agree to the computer use policy. This agreement will be on your computer screen the first time you log on. If you read it and have questions about it, please ask a staff member to explain it to you before you agree to it.

Make sure to sanitize all computers, laptops, chromebooks, and Ipads before and after you use the tech devices.

Attendance Policy

- When attendance and/or academic effort is impacting potential to achieve learning outcomes, classroom teachers will contact students and caregivers on a weekly basis.
- A student who does not attend class during the first week of a block may be withdrawn from the class on day six of the block. Student must meet with Administration to make a plan.
- Students should have the understanding that in the block system **3 absences** significantly impacts their ability to achieve.
- When total absences (excused and/or unexcused) is impacting students' ability to achieve learning outcomes, students will be withdrawn from the course.
- Teachers will have on-going contact with caregivers and students when attendance is impacting students' progress

Our School Day and Attendance

Arriving to school on time and attending class on a regular basis are two things you can do to succeed in high school. It is important to let us know if you are going to be late or unable to attend classes, please call our attendance line at **(306) 764-5233** or text the attendance line at **(306) 981-5231**.

Bell Schedule

Period 1:	8:55-10:15
Break:	10:15-10:25
Period 2:	10:25-11:45
Noon:	11:45-12:00 (Lunch in Classroom) 12:00-12:30
Period 3:	12:30-1:45
Break:	1:45-1:55
Period 4:	1:55-3:15



We ask that if you want to speak to a student, please call during their break times. We try our best not to interrupt classes and you are more than welcome to leave a message and we will make sure that the student gets the message at their next break.

Automated Attendance Dialer System

Students need to be excused by a parent or guardian if they are going to be away for the day or a period of time (ie. appointments, illness). If not excused by the end of the day, you will receive a call from the automated service regarding your student's attendance. You can also send a text message to (306)981-5231. If contact information changes throughout the school year, please inform the office.

Front Door Locking Procedure

Wesmor Public High School will be locking the front doors during instruction time. The doors will be locked from 9:00 to 11:45 and 12:35 to 3:15. The front doors will be open during breaks and lunchtime, while there is a staff member on supervision.

Please ensure that students have arrived at school prior to the start of morning or afternoon classes. Morning classes start at 8:55 and afternoon classes start at 12:30. **If a student is late they will have** to enter through the front doors by using the intercom system (located on the south side of the front entrance) and **sign in at the office.**

Parents, caregivers, community members, please stop at the front office upon arrival. We need to meet all visitors that come to our school.

School Year Calendar

Please refer to the school calendar for student-led conference dates, and other special events. School year begins September 2, 2021 and goes to June 28, 2022. School Breaks are as follows:

<i>Labour Day</i>	<i>Sep 6, 2021</i>
<i>PLC Day (No Classes)</i>	<i>Oct 8, 2021</i>
<i>Thanksgiving Day</i>	<i>Oct 11, 2021</i>
<i>Remembrance Day</i>	<i>Nov 11, 2021</i>
<i>No Classes</i>	<i>Nov 12, 2021</i>
<i>Christmas Break</i>	<i>Dec 20 – 31, 2021</i>
<i>PLC Day (No Classes)</i>	<i>Jan 31, 2022</i>
<i>February Break</i>	<i>Feb 21 – 25, 2022</i>
<i>Convention (No Classes)</i>	<i>Mar 18, 2022</i>
<i>PLC Day (No Classes)</i>	<i>Mar 21, 2022</i>
<i>Easter Break</i>	<i>Apr 15 – 22, 2022</i>
<i>No Classes</i>	<i>May 20, 2022</i>
<i>Victoria Day</i>	<i>May 23, 2021</i>

Career/Guidance and Mentors

Ms. Vancoughnett and **Ms. Fines** will help you select classes and make sure that you have the correct classes and number of credits so that you are on track to graduate. They will also help you with your career and Post-secondary education planning

Our Guidance Counsellor and Mentors can also help you if you need support from our health nurse, or counsellors from our integrated support service team. If there is a barrier to your academic success, the Wesmor staff will try their best to help you through it and if they cannot, they will find other resources to help you succeed.

Block Timetabling

The block timetable means that grades 10, 11 and 12's only need to focus on two classes at a time. You take two classes a block, one in the morning and one in the afternoon. If you have completed the course requirements within the two-month block, you earn your credit. If you are having difficulty in any of your classes or are facing challenges that keep you from attending, please talk with your teacher to help you find the support that you need to be successful.

The Grade 9 students focus on 3 or 4 classes per block. Please see the Grade 9 homeroom teacher and timetable sheet for the scheduling of classes in each block. We look forward to helping you in your first year of high school.

Wesmor Registration Procedures

1. Prior to the block start date, students will fill out a registration form, meet with school administration for an intake interview, then proceed to the guidance counsellor to choose classes.
2. Student registrations will be accepted throughout the Block.

	<u>Start Date</u>	<u>End Date</u>
Block 1:	Sept 2 th	Oct 29 th
Block 2:	Nov 1 nd	Dec 17 th
Block 3:	Jan 3 th	Mar 4 th
Block 4:	Mar 7 th	Apr 29 th
Block 5:	May 2 rd	Jun 28 th

Reporting System

We are excited to inform you that we will soon be inviting the parents, guardians and students to a new way of communicating and staying connected with your progress at school through **the learning platform Edsby**. We believe that better access to information about student's growth and progress will empower them to take ownership of their education.

Our engagement program Edsby, pulls together up-to-the-minute information about student progress and growth towards achieving their goals. Edsby keeps everything safe and secure within the confines of our school division meaning there is no access from the internet OR any other way unless the individuals are part of our school community – everything is password protected.

We will provide information that will explain how to set up your account at the start of the 2021-22 school year. You will be sent an auto generated password but that may be changed when you sign up. **Because your username will be your email address, now is the time to ensure the school secretary has parent's, caregiver's and student's current and correct email address.**

Student-Led Conferences - At mid-block students and caregivers are invited to attend SLC to review their progress with teachers using the online-mid-term progress report. These conferences are for you to celebrate your strengths and discuss areas that might need improving.

Report Cards - At the end of each Block you will be able to access your final outcomes scores and % marks through the learning platform Edsby. A paper copy of your report will also be given to students.

Activity Fees

Wesmor activity fees are \$10 per block to offset the cost of special events that occur, for the benefit of our students, during the academic year. These events may include; guest speakers, field trips, and cultural activities. The total \$50 activity fee can be paid in total at registration or in allotments over the course of the year.

There is also a \$40 Cap and Gown fee for graduates.

Breakfast and Lunch

We will continue to provide our breakfast and lunch programs, but we will be following a new format. Please check the Wesmor Re-entry Plan for continuing updates.

Breakfast will continue to be served every morning at **NO COST** and lunch will be served at a cost of **\$0.50**.

The Grub Box

Wesmor has a canteen that is open at breaks and at lunch to purchase snacks and drinks.

School Lockers

Lockers will NOT be given out at the start of the school year due to safety precautions related to Covid. Please check Wesmor Re-entry Plan for continuing updates.

Extracurricular Activities: Sport and Clubs

We encourage you to join the wide range of extracurricular activities that Wesmor Public High School has to offer you. Try outs and meetings will be included in the morning announcements and posted on the TV in the front entrance to let you know what opportunities you have to participate in. If there is any sport or club that you are interested in and we are not currently offering, please let us know and we will try to make it happen. See you there!

Extracurricular activities will be guided by precautions related to Covid. Please check Wesmor Re-entry Plan for continuing updates.

Student Leadership Council

Wesmor provides many opportunities for you to grow as leaders. Our **SLC** is made up of any students who want to help organize school events. The **SLC** changes depending on your interest and the events being planned. You may be interested in planning a dance and being part of the **SLC** for that time and later choose to help organize a leadership event and be part of the **SLC** again. This type of leadership opportunity encourages you and your friends to participate as often as you like depending on your schedule and interests.

Transportation

The Saskatchewan Rivers Public School Division provides free transportation for high school students. Please look for the best time for you to catch the bus to Wesmor. To register for transportation, please go to <https://www3.srsd119.ca/busgarage/transport/request.php> to fill out the online Transportation Request form and remember to click "Submit" at the bottom of the page.

Wesmor Bus Route

Effective December 1, 2020

