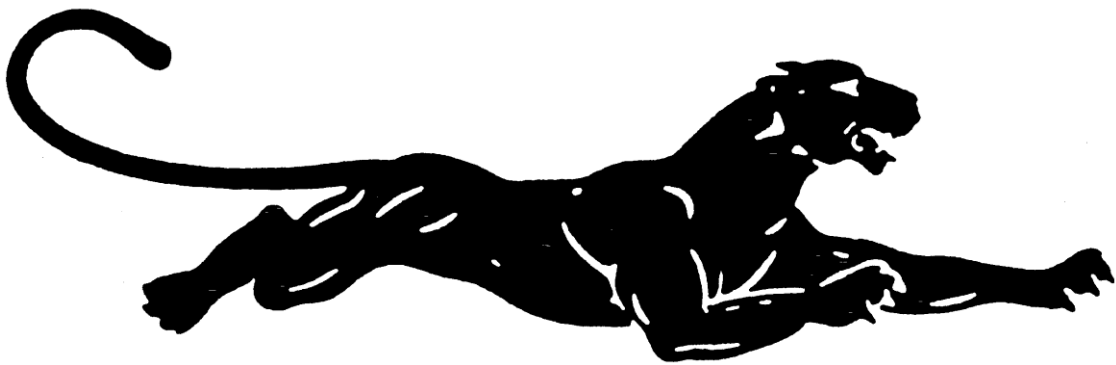


**WESMOR
PUBLIC HIGH SCHOOL**

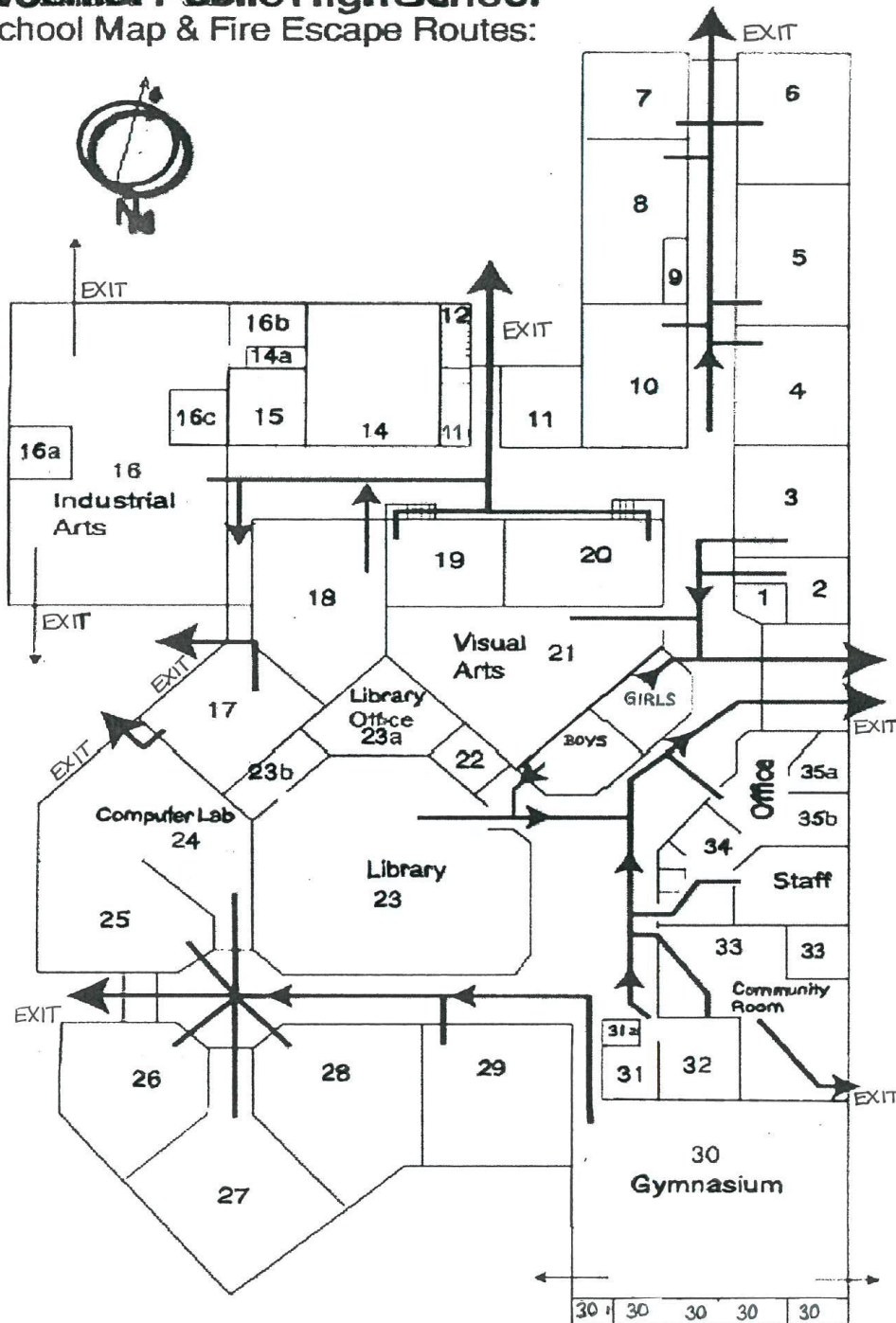
***STUDENT
HANDBOOK***



2020-2021

Wesmar Public High School

School Map & Fire Escape Routes:





WELCOME TO YOUR HIGH SCHOOL

Wesmor Public High School staff have continued to focus on maintaining our relationships with our students and families, but have been eager for the time we could all be back in the school learning together. Staff are excited and working hard to create a safe and joyful return to school. The intent of our re-entry plan, which can be viewed on our website, is to outline how we may achieve this goal, as well as, to provide reassurance that Wesmor will be a safe learning community focused on making meaningful connections with our students, families and community.

The Ministry of Health and Ministry of Education have provided guidelines for the return to school that provide a framework for Saskatchewan Rivers Public School Division (SRPSD) to support schools in the development of their local school plans.

The purpose of this plan is to provide information regarding operations and procedures at **Wesmor Public High School** that align with the guidelines provided in [SRPSD Return to School Plan and the Re-Open Saskatchewan Primary and Secondary Educational Institution Guidelines](#).

Wesmor Public High School is committed to work with Saskatchewan Rivers Public School Division, provincial authorities and our families to support the health and safety of students, staff and all stakeholders with the resumption of classes. This plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to parents and made available on the school's website.

Have a great school year and remember that we are here to help you make your high school experience a good one.

Ms. Gina Sinoski, Principal
Mr. Matt Bergen, Vice- Principal

Safety Procedures & Expectation

Instruction and signage to encourage the prevention of virus transmission and the learning of new COVID-19 protocols in school will focus on:

- i. Hand hygiene expectations
 - Students will sanitize hands when they enter the building, when they enter the classroom and when leaving the classroom.
- ii. Safe handling of learning resources (Appendix 2 - Wesmor re-entry plan)
- iii. Physical distancing and plans to promote limiting contact in hallways, library and common areas.
- iv. Safety reminders:
 - water fountains have been disabled except for the bottle fill stations. Please bring your own personal water bottle.
- v. Masks for all students are required as per Saskatchewan Rivers Public School Division Return to School Plan. Parents/guardians wishing to provide their children with cloth masks to wear at school, are encouraged to do so (minimum 2 layer cloth mask recommended). See SRPSD Return to School Plan for full details.
- vi. Entrance plan for students at the start of the day
 - ENYR students will be dropped off at the back north door.
 - Life Skills and Transitions 9 students will be dropped off at the back north door and proceed directly to their classrooms.
 - Students will maintain physical distance when entering the front door and go directly to their classroom for the first week of school.
- vii. Departure plan for students at the end of the day
 - ENYR, Life Skills and Transitions students will be picked up at rear south entrance
 - Students will be assigned to a Cohort group. Group A will be dismissed at 3:10, Group B will be dismissed at 3:15. Students will exit through the door closet to their classrooms.
- viii. Breaks
 - Cohort groups will have staggered breaks.
- ix. Lunch 45 minute Break
 - Students will eat lunch in their morning classrooms and be dismissed from their classrooms at 12:00
 - Increased supervision in place to support safe behaviors. That minimization of large gatherings in common areas.
 - Students will be encouraged to spend noon hours outside in the south field.
 - Students that go home for lunch can do so but will leave at 11:45 and return at 12:30.
- x. Breakfast program, canteen and lunch program will begin September 10.
- xi. Limit bringing personal belongings to school. Lockers will not be assigned to students in Blk 1 in an effort to ensure safe physical distancing.
 - Materials brought from home by students should be limited to essentials for school (examples may include but are not limited to: backpacks, lunch kits, outdoor clothing, learning resources as required by the teacher)
 - Students will not be permitted to share resources brought from home with other students.

Our School Mission

The mission of Wesmor is to be a caring, respectful community of learners that provides opportunities for the personal and academic success of its members.

Our Vision Statement

The Vision of Wesmor is to provide a framework for students to be confident, responsible, engaged, and productive members of society possessing the knowledge and skills to make real choices for their future.

Following Their Voices

We are one of the first Saskatchewan Schools chosen as a Following Their Voices School. As a Following Their Voices school our vision is to provide education that promotes accelerated learning for students, where learning is joyful, culture is affirmed and students are given real choices for their future.

Staff List

Arpin, Darcy - Teacher	Lytle, Michele - Secretary
Bergen, Matthew – Vice-Principal	McDonald, Terri – Ed. Associate
Bloomquist, Tracy - Teacher	Mourot, Jordyne - Teacher
Bone, Jenny – Teacher-Career/Guidance	Northey, Elizabeth - Teacher
Bonney, David - Ed. Associate	Philibert, Alexandra - Teacher
Brown, Jennifer - Teacher	Ross, Debby – Ed. Associate
Crain, Thomas - Mentor	Semenchuk, Troy - Teacher
Daelick, Colette - Teacher	Sinclair, Jennifer – Ed. Associate
Demerais, Dale - Caretaker	Sinoski, Gina - Principal
Ferchuk, Karen – Ed. Associate	Sinoski, Paige - Teacher
Fines, Jennifer – Ed. Support Teacher	Soderberg, Jeannine - Secretary
Fischer, Karen - Teacher	Stewart, Kathleen - Librarian
Foy, Jody – Ed. Associate	Vancoughnett, Tanya - Teacher
Gilbert, Breanne – Ed Associate	VanSteelandt, Devin - Teacher
Haydukewich, Megan - Mentor	Vilness, Boyd - Caretaker
Helgason, Patrick - Teacher	Weleski, Ronalee - Teacher
Kennedy, Kimberly – Ed. Associate	West-Bates, Paula - Teacher
Kuppenbender, Bonnie – Ed. Associate	Zultok, David – Teacher
Lemire, Carolyn – Career/Guidance	

Code of Conduct

Wesmor Public High School students and staff follow the Code of Conduct set out by the Saskatchewan Rivers Public School Division which follows the Education Act. You can refer to the Code of Conduct on the Saskatchewan Rivers Web site under Board Policy. Wesmor also has a list of student expectations that are posted in your classrooms.

Wesmor Public High School Expectations

At Wesmor Public High School we expect that people will treat each other with respect. Many people consider school to be their second home and as such everyone needs to feel safe and welcome. We practice School Based Restorative Discipline and believe most issues can be solved with meaningful and respectful discussions between people. Physical aggression is not acceptable in our school. Consequences for this type of behavior will be guided by Saskatchewan Rivers Public School Division protocols.

DAILY EXPECTATIONS for Student

One rule . . . RESPECT

Respect all staff and students

- Be friendly and use appropriate language.
- Be kind and treat others as you would want to be treated.
- Work hard on assigned learning tasks.
- Refrain from distracting others around you.
- Cell phones are distracting and are to only be used at breaks and lunch

Respect school property

- No graffiti.
- Clean up after yourself.
- In compliance with Government Regulations there is **NO SMOKING** on school property. This regulation includes vaporisers & electronic cigarettes.
- Smoke only in designated smoking area and only during breaks and lunch.

Respect yourself

- Do your best at school and have a positive attitude.
- The school is drug and alcohol free - do not come under the influence of either.
- Wear appropriate clothing – no bandanas, offensive slogans or alcohol/drug promotion.
- Attend regularly and be on time! Sign in at the office if you are late or leaving class early.
- Refer to attendance policy.
- No loitering in hallways or kiosk area.

Cell Phone Use

Cell phones can be used as a tool for learning in the classroom. All grade 9 students will be required to place their cell phone in a cell phone storage area. For all grade 10-12 students, if cell phones become a distraction teachers will have you leave phones in your lockers or in cell phone storage space in classroom. Cell phones may be used during class time with your teachers' permission only. If you choose to use your cell phone without permission from your teacher the following will occur:

1. A staff member will ask you not to use your phone.
2. If it happens again the staff member will hold the phone in the classroom until class ends.
3. If you need to be reminded for a third time, an administrator will hold your phone in the office and you may pick it up at the end of the school day.
4. If the above steps do not help remind you not to use your cell phone during class time an administrator will hold your phone at the office until a parent or guardian can pick up your phone.

Technology is great but using your cell phone for texting or talking interrupts teaching and learning for those around you. You are expected to turn your cell phone off when you enter the classroom. You are welcome to make and receive calls during breaks but not during class time because you and your classmates have important work to complete. We are expecting that each of you will follow these rules and show respect to those around you.

Cell phones are expensive; the school is not responsible for lost or stolen cell phones.

Computer Use

Before you use the school computers you will need to agree to the computer use policy. This agreement will be on your computer screen the first time you log on. If you read it and have questions about it, please ask a staff member to explain it to you before you agree to it.

Attendance Policy

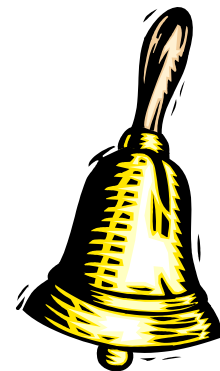
- When attendance and/or academic effort is impacting potential to achieve learning outcomes, classroom teachers will contact students and caregivers on a weekly basis.
- A student who does not attend class during the first week of a block may be withdrawn from the class on day six of the block. Student must meet with Administration to make a plan.
- Students should have the understanding that in the block system **3 absences** significantly impacts their ability to achieve.
- When total absences (excused and/or unexcused) is impacting students' ability to achieve learning outcomes, students will be withdrawn from the course.
- Teachers will have on-going contact with caregivers and students when attendance is impacting students' progress

Our School Day and Attendance

Arriving to school on time and attending class on a regular basis are two things you can do to succeed in high school. It is important to let us know if you are going to be late or unable to attend classes, please call our attendance line at **(306) 764-5233** or text the attendance line at **(306) 981-5231**.

Bell Schedule

Period 1: 8:55-10:15
Break: 10:10-10:20 (Cohort A)
10:25-10:35 (Cohort B)
Period 2: 10:25-11:45
Noon: 11:45-12:00 (Lunch in Classroom)
12:00-12:30
Period 3: 12:30-1:45
Break: 1:40-1:50 (Cohort A)
1:55-2:05 (Cohort B)
Period 4: 1:55-3:15



We ask that if you want to speak to a student, please call during their break times. We try our best not to interrupt classes and you are more than welcome to leave a message and we will make sure that the student gets the message at their next break.

Automated Attendance Dialer System

Students need to be excused by a parent or guardian if they are going to be away for the day or a period of time (ie. appointments, illness). If not excused by the end of the day, you will receive a call from the automated service regarding your student's attendance. You can also send a text message to (306)981-5231. If contact information changes throughout the school year, please inform the office.

Front Door Locking Procedure

Wesmor Public High School will be locking the front doors during instruction time. The doors will be locked from 9:00 to 11:45 and 12:35 to 3:15. The front doors will be open during breaks and lunchtime, while there is a staff member on supervision.

Please ensure that students have arrived at school prior to the start of morning or afternoon classes. Morning classes start at 8:55 and afternoon classes start at 12:30. **If a student is late they will have** to enter through the front doors by using the intercom system (located on the south side of the front entrance) and **sign in at the office.**

Parents, caregivers, community members, please stop at the front office upon arrival. We need to meet all visitors that come to our school.

School Year Calendar

Please refer to the school calendar for student-led conference dates, and other special events. School year begins September 8, 2020 and goes to June 25, 2021. School Breaks are as follows:

<i>Thanksgiving Day</i>	<i>Oct 12, 2020</i>
<i>PLC Day (No Classes)</i>	<i>Oct 26, 2020</i>
<i>Remembrance Day</i>	<i>Nov 11, 2020</i>
<i>Christmas Break</i>	<i>Dec 21 – Jan 1, 2021</i>
<i>Teacher Convention</i>	<i>January 29, 2021</i>
<i>February Break</i>	<i>Feb 15 – Feb 19, 2021</i>
<i>PLC Day (No Classes)</i>	<i>Mar 15, 2021</i>
<i>Easter Break</i>	<i>Apr 2 – 9, 2021</i>
<i>No Classes</i>	<i>May 21, 2021</i>
<i>Victoria Day</i>	<i>May 24, 2021</i>

Career and Guidance

Ms. Lemire and **Ms. Bone** will help you select classes and make sure that you have the correct classes and number of credits so that you are on track to graduate. They will also help you with your career and Post-secondary education planning

Our Guidance Counsellors can also help you if you need support from our health nurse, or counsellors from our integrated support service team. If there is a barrier to your academic success, the Wesmor staff will try their best to help you through it and if they cannot, they will find other resources to help you succeed.

Block Timetabling

The block timetable means that grades 10, 11 and 12's only need to focus on two classes at a time. You take two classes a block, one in the morning and one in the afternoon. If you have completed the course requirements within the two-month block, you earn your credit. If you are having difficulty in any of your classes or are facing challenges that keep you from attending, please talk with your teacher to help you find the support that you need to be successful.

The Grade 9 students focus on 3 or 4 classes per block. Please see the Grade 9 homeroom teacher and timetable sheet for the scheduling of classes in each block. We look forward to helping you in your first year of high school.

Wesmor Registration Procedures

1. Prior to the block start date, students will fill out a registration form, meet with school administration for an intake interview, then proceed to the guidance counsellor to choose classes.
2. Student registrations will be accepted for 5 days after the block start date. The exception is in Block 1 when registrations will be accepted until last school day of September.

	<u>Start Date</u>	<u>Cut off</u>	<u>End Date</u>
Block 1:	Sept 8 th	Sept 30 th	Oct 30 th
Block 2:	Nov 2 nd	Nov 6 th	Dec 18 th
Block 3:	Jan 4 th	Jan 8 th	Mar 5 th
Block 4:	Mar 8 th	Mar 12 th	Apr 30 th
Block 5:	May 3 rd	May 7 th	Jun 25 th

Progress Reporting

Student-Led Conferences - At mid-block students and caregivers are invited to attend SLC to review their progress with teachers using the online-mid-term progress report. These conferences are for you to celebrate your strengths and discuss areas that might need improving.

Report Cards - At the end of each Block you will receive a report card.

Activity Fees

Wesmor activity fees are \$10 per block to offset the cost of special events that occur, for the benefit of our students, during the academic year. These events may include; guest speakers, field trips, and cultural activities.

There is also a \$40 Cap and Gown fee for graduates.

\$50 activity fee can be paid in total at registration or in allotments over the course of the year.

Breakfast and Lunch

We will continue to provide our breakfast and lunch programs, but we will be following a new format. Please check the Wesmor Re-entry Plan for continuing updates.

Breakfast will continue to be served every morning at **NO COST** and lunch will be served at a cost of **\$0.50**.

The Grub Box

Wesmor has a canteen that is open at breaks and at lunch to purchase snacks and drinks.

School Lockers

Lockers will not be given out at the start of the school year due to safety precautions related to Covid. Please check Wesmor Re-entry Plan for continuing updates.

Extracurricular Activities: Sport and Clubs

Extracurricular activities are suspended at this time due to safety precautions related to Covid. Please check Wesmor Re-entry Plan for continuing updates.

We encourage you to join the wide range of extracurricular activities that Wesmor Public High School has to offer you. Try outs and meetings will be included in the morning announcements and posted on the TV in the front entrance to let you know what opportunities you have to participate in. If there is any sport or club that you are interested in and we are not currently offering, please let us know and we will try to make it happen. See you there!

Student Leadership Council

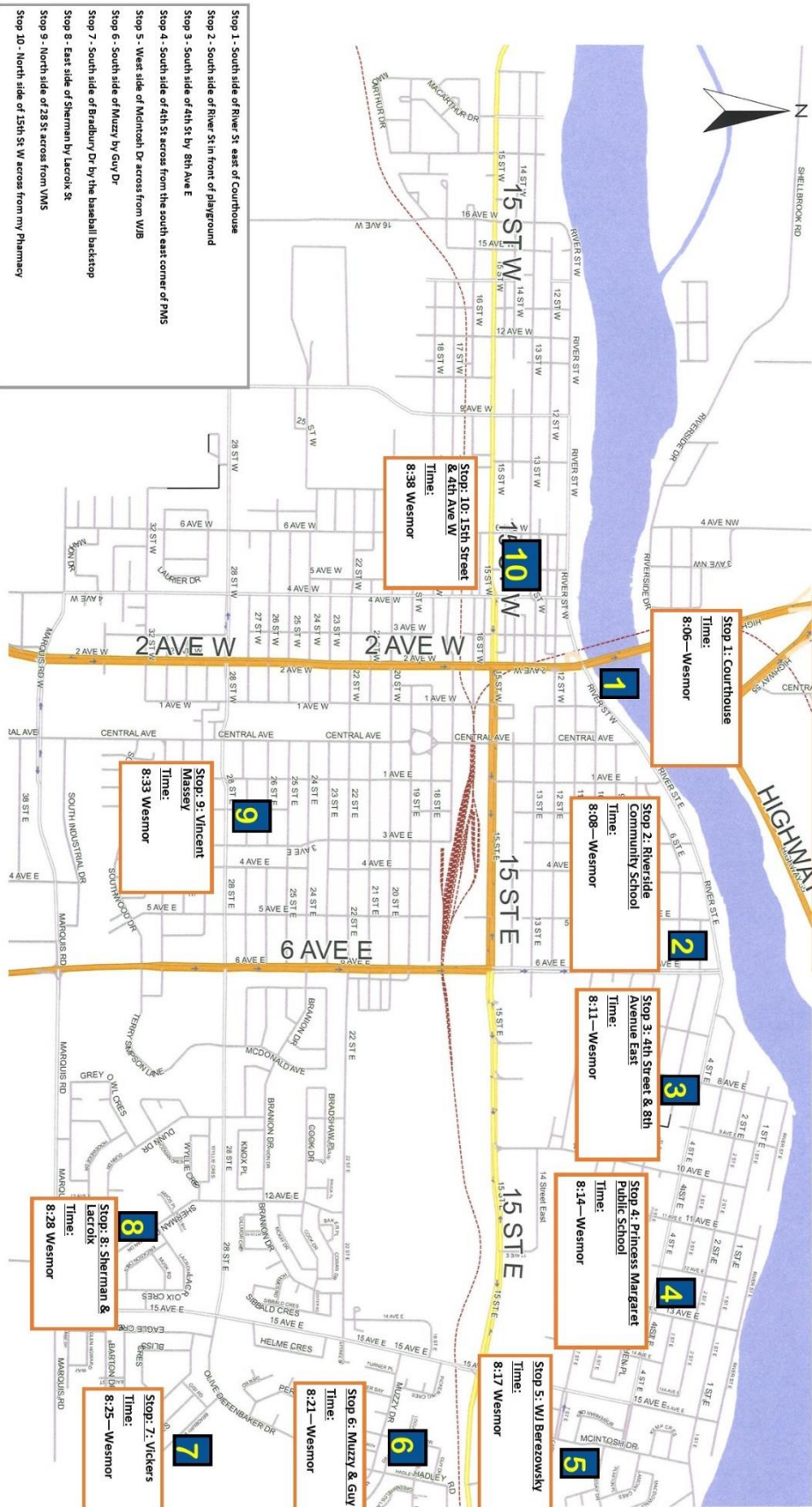
Due to safety precautions related to Covid, we will advise students regarding Student Leadership Council at a later date. Please check Wesmor Re-entry Plan for continuing updates.

Wesmor provides many opportunities for you to grow as leaders. Our **SLC** is made up of any students who want to help organize school events. The **SLC** changes depending on your interest and the events being planned. You may be interested in planning a dance and being part of the **SLC** for that time and later choose to help organize a leadership event and be part of the **SLC** again. This type of leadership opportunity encourages you and your friends to participate as often as you like depending on your schedule and interests.

Transportation

The Saskatchewan Rivers Public School Division provides free transportation for high school students. Please look for the best time for you to catch the bus to Wesmor. To register for transportation, please go to <https://www3.srsd119.ca/busgarage/transport/request.php> to fill out the online Transportation Request form and remember to click "Submit" at the bottom of the page.

Wesmor Bus Route



- Stop 1 - South side of River St east of Courthouse
- Stop 2 - South side of River St in front of playground
- Stop 3 - South side of 4th St by 8th Ave E
- Stop 4 - South side of 4th St across from the south east corner of PMS
- Stop 5 - West side of Midnorth Dr across from WJB
- Stop 6 - South side of Muzzy by Guy Dr
- Stop 7 - South side of Bradbury Dr by the baseball backstop
- Stop 8 - East side of Sherman by Lacroix St
- Stop 9 - North side of 28 St across from VMS
- Stop 10 - North side of 15th St W across from my Pharmacy